How to create and submit a Plan

To create a Plan you need to log in or <u>sign up</u> for a YourSAy account. If you click on the following link <u>sign up</u> the registration window will be displayed.

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🔶 🕕 yoursay.sa.gov	.au/users/sign_up		C Q Search	ŧ		1	9	0	0	≡
		Sign up for a YourSAy account You're almost there. We just need a little more information before we can create your account for you.								
		First name (required)								
		What gender do you identify as? (required) • Male • Female • Trans	44,840 members and counting You're about to join a community of 44,840 people who are actively creating positive change in South Australia through direct communication with State Government departments.							
		How old are you? (required)	Why do we collect the							
		•	information we do?							
		Email (required)	We use this information to better understand what matters to South Australians and what they care about.							
		What is your postcode/ZIP? (required)	Registering your email address means we can provide you with further updates on consultations you have commented on or interest areas you have let us know about.							
		-	For more information about how we use this							

Complete the information on this window to get your YourSAy account. When you have completed the registration process log on to the YourSAt website at

http://yoursay.sa.gov.au

After you log on to the Your Say web site the home screen will be displayed. Click Scroll Down.



On the Decisions awaiting your influence screen click on Fund My Community



The Fund My Community page will be displayed. You can click on Browse Projects or find out more about submitting a plan.



In the Browse Projects window enter "Amenities and Storage Shed" in the keyword field then click on the Search button to display the HMAC project.



Several projects will be displayed. Click on the "Amenities and Storage Shed" project.



The HMAC project will be displayed. Click on Add to my Plan.

Amenities and storage shed	Project details						
	 Who will benefit from this project? Low income families and the long term unemployed Learn more Other Learn more 						
	Regions Southern Adelaide						
Replace old substandard sheds with new shed	Budget \$70,000.00 Click on Add to My Plan						
The funds will be used to construct a new shed with a concrete slab floor that includes a new disability unisex toilet, hygienic BBQ servery area, Workshop and safe tractor storage space. The project will require the relocation of the main electrical switch board and the demolition of old sheds that are in poor condition and are unsuitable and unsafe	Project Size Medium						
for their purpose. How will the project be delivered?	Add to My Plan						
The club will engage a professional builder to demolish the existing structures, install the							

This is a medium project. To complete a plan you must include at least one small, one medium and one large project and allocate in excess of \$700,000. You can browse projects to look at other projects and add your choices to your plan. Your plan is saved when you log off.

You can view the current state of your plan at any stage by clicking on **My Plan**.



If you do not wish to make up a plan you can add a comment. To do this scroll down when the project is displayed (see previous image) to display a comment field.



You can make changes to your plan at any time up until you submit the plan. After you submit

it you cannot make any further changes. Your plan must be submitted by 5.00 pm on the 16th May.

